Kingco 4A Tournament Syllabus 2012

 Updated Jan 23, 2012

TOURNAMENT MANAGER

Ryan Gilbert : Skyline High School

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Athletic Directors please review and coordinate entire contents of this packet with Coaches, Supervisors, and Principals by **January 31st, 2012**.

 REMINDERS

1. Updated rosters - E-mail to: gilbertr@issaquah.wednet.edu

 **DEADLINE: January 31st**

2. Gate list/Supervisors list - E-mail to: gilbertr@issaquah.wednet.edu AND host school AD

 **DEADLINE: February 4th**

3. Round 1 will be played at local gyms. Higher seed will host and is responsible for supervision, game management, and concessions.

1. Rounds 2, 3,4 will be at Juanita High School. Bottom Team for each game on the bracket is home team.
2. Bands: max members = 40. Round 1 - Home team only. Rounds 2-4 Home & Visitor bands are ok.
3. Coaches bring: Home and Away uniforms, basketballs, and towels.
4. **The WINNING** team is responsible for calling in scores – all rounds.

##### 2012 BASKETBALL PLAY-OFFS

ADMISSION POLICIES – Local Sites and Juanita Fieldhouse

Prices:

 Adults / students without ASB $6.00

 Students (with ASB) 4.00

 Children 5-15 with adult 4.00

 Pre-school with adult N/C

 Senior Citizens (62 +) 4.00

 Note: 1. School faculty passes will **NOT** be honored.

2. Only KingCo “**PURPLE”** scouting passes and lifetime passes will be accepted.

 IDENTIFICATION WILL BE REQUIRED

3. **No “Pass Outs” will be granted to students.**

## PRE SALES : Under certain conditions ; CONTACT Ryan Gilbert

COMPLIMENTARY ADMISSION – Enter at the pass gate only.

1. KingCo **PURPLE** and **LIFETIME** passes only, will be accepted for all Games. (ID required)
2. Each participating school will **submit a pass list** to the Tournament Manager upon arrival at pass gate to cover players, managers, trainers and statisticians. More than 20 on the gate list will be billed by the league to that respective school (complete attachment) Remember: Only **PURPLE** scouting passes accepted in addition to Pass list.
3. **Cheerleaders** of the participating schools in uniform will be admitted free at pass gate only.
4. **Band** members in uniform of participating schools with instruments at pass gate only!
5. **School photographers** with League identification pass will be admitted free through the pass gate. Floor privileges may be granted (two persons per school) if cleared and identified in advance by the tournament managers.
6. **Drill Teams** or performing groups in uniform who perform during the halftime will be admitted free. Arrangements must be made prior to FRI. Feb.3rd, 2:30 PM, for those schools wishing to participate at halftime. Call Tournament Manager to make arrangements. Admission will be granted at PASS GATE, **AS A GROUP** with **advisor only** on those dates when performing.

## OFFICIALS

1. Three registered WIAA certified officials will be assigned to each game by the Sec. of the

 Official’s Association (John Lindsay).

2. The official Scorer,Timer and 30/35 second Timer will be furnished by the game management.

## HOME TEAM AND UNIFORMS

1. For all first games, the higher seed will be the **HOME TEAM**. For rounds 2,3,4 and 5 the team(s) listed in the bottom of the bracket will be the Home Team. Ex: Alligators (A)
2. For other games, Tournament Mgr to announce home team. 7:30 game 5

##  Bandits (H)\_

## CONCESSIONS

 Host school is to retain all profits.

## SOLICITATIONS

Solicitations / sales by school or non-school organization will not be allowed.

PROTEST PROCEDURE

1. Decisions involving the interpretation of a rule may be protested, however, a decision involving an official’s judgment cannot be questioned.
2. A protest during a game situation must be announced immediately to the officials working the game.
3. The protest must be decided upon before the game is allowed to continue. The Games Committee will rule on the protest following a careful review of all pertinent facts and circumstances of the case. The Games committee will consist of the Tournament manager and/or AD’s or administrators from schools not involved in the protested game.
4. The Games Committee will communicate their decision to both schools involved in the protest. Time is critical in these situations. Decisions of the Games Committee are not subject to review.

**SPECIAL NOTE**: If the tournament manager is from a school that is part of the protest, he/she will **no**t be involved in the protest hearing.

## SPORTSMANSHIP – Technical Fouls

In effect at all KingCo Tournament basketball games as per KingCo handbook rules and regulations. Violations from regular season will carry over to KingCo playoffs. Any athlete who commits a technical foul should be removed from the game until the next dead ball (KingCo rule).

## PRE-GAME WARM UP

The teams will be permitted to warm up on the playing floor a minimum of 15 min. prior to the start of each game. Teams playing in the first contest may get on the floor 30 min. before the assigned starting time. Teams are to warm up at the basket opposite their assigned bench.

## GAME PA ANNOUNCEMENTS

1. Only announcements relating to the tournament will be permitted.
2. Announcements must be approved by the tournament Manager.
3. Coaches are to complete page 10 and turn in to tournament manager 30 min. prior to game time.

## ANTHEM

Played at first contest only each day by home team (if band not there, pledge will be recited).

OPENING CEREMONY – “Championship Game”

An opening ceremony will be held just prior to the start of the championship game. A definite procedure will be followed for the introduction of players, coaches and officials for each game of the playoff. The head coaches of the participating teams are asked to assume responsibility for carefully instructing their players: **All** team members will be introduced. Reserves will be introduced first, and when their name is called, they will go to the free-throw line nearest their bench (not center of floor). After both reserve teams are introduced, the starters will be introduced in an alternating manner with the reserves lined up in front of the bench as usual (Visitors first, home second, etc.) meeting at mid-court for handshakes. The game announcer will review procedures with coaches prior to start of the game. Make certain to turn in your announcer’s roster to the PA 30 min. prior to your contest. The game officials will be introduced last and will step onto the court two paces in front of the scorer’s table. Players and coaches will then return to their team benches to wait for the playing of the National Anthem (the flag salute will be given, should a school band not be present)

## HALFTIME ENTERTAINMENT (10 minutes halftime for all play-off games)

1. All halftime entertainment must be approved in advance through the Tournament Manager.
2. Soft-soled shoes will be required of each participant.
3. Any entertainment must be completed and the floor cleared with no less than 3 minutes remaining in the halftime period.
4. If groups from both schools are performing, performances will be limited to 3. Home team 1st, then Away team.

## PROGRAMS

1. Tournament programs, including rosters, will be provided to spectators free of charge.

CROWD REGULATIONS/ SUPERVISION (Special notice for principals)

1. Artificial noisemakers will not be permitted in the gym. “Lung power’ and unified cheering will contribute more to the spirit of the tournament.
2. No signs other than official school banners will be permitted.
3. Confetti and balloons will not be allowed in the gym facility. Schools may be charged by the management if any additional clean-up expense becomes necessary.
4. Spectators are to stay off the court area at all times.
5. Participating schools are to provide a list of names of supervisory personnel who will be in attendance at each game to the Facility Manager at game site before game time.
6. School supervisory personnel will be contacted should any problem arise involving their school.
7. Supervisory personnel will enter via the Pass Gate only. Note: Additional supervisors admission will be granted if authorized by a principal or AD, but a bill will be forwarded to the requesting school if the total exceeds 10.
8. Make certain to place an adult supervisor behind your team’s bench.
9. All other supervisors must be in the stands! Please make sure students wait until the prior game ends before entering seating areas.

#### SEATING

1. Special seating will be reserved for the teams, the press and participating band.
2. All other seating areas will be on a first-come basis in designated areas.
3. **Please, please help us remove spectators of the previous game before the next assigned contest!**

## LOCKER ROOMS

1. Locker rooms will be assigned and posted
2. The locker rooms will be restricted to the participating team’s coaches, players, managers and other authorized personnel.

Note 1) Do not leave any valuables unlocked in the locker room.

 2) Use locker rooms at half-time of your game

 3) Make certain to clear locker room by half time of the next game.

## VALUABLES

1. Teams will be responsible for their **own** valuables.
2. **Do not** leave any valuables unlocked in the locker room.

## TOWELS

 Teams will need to provide their own towels!

OFFICIAL SCORES TABLE

No one will be allowed at the official’s table except the official timekeeper, scorekeeper,

30/35-second clock operator and the announcer.

TEAM BENCHES

1. Team benches will be assigned each night by the facility manager. Team listed on the Bottom of each bracketed game is designated as the home team.
2. The team bench will be limited to the players (15), ball boys /girls, managers and coaches.

BASKETBALL-GAME BALLS

1. The game ball will be furnished by the home team. The condition of the ball must be agreed upon with the visiting team.
2. Each team is to provide theirown basketballs for warm-up.

CHEERLEADERS

Are to stand in front of their respective crowd (Maximum 12 at a time)

## BANDS

1. A seating location for the band will be designated by the tournament manager.
2. Home teams planning to bring a band are to contact tournament manager by 12:00 (noon), day of game.
3. Amplifiers may be used, but the volume must be controlled (sole judgment rests with the Facility Manager).
4. Band instruments are to be used for the playing of music under the direction of the conductor and not as noisemakers.
5. The band from the designated home team will play the National Anthem prior to the first game each day.
6. Bands must abide by KingCo and WIAA play-off guidelines. (i.e.: Amplifiers if used must be turned down)

b) Play only during time outs, dead balls, between periods

c) Bands are NOT to start playing with less than 30 seconds on the clock and must stop 10 seconds prior to start of play.

1. Bands may not be courtside until the previous game is over and previous band has

cleared the area.

### AWARDS

Boys and Girls League Championship trophy will be presented immediately following the game by the winning school principal or principal’s designee (Principal preferred).

PRACTICE SESSIONS

 **No** **practice shall be allowed at the Tournament sites**.

VIDEO / FILMING ARRANGEMENTS

One video person allowed per school. Contact pass gate person when arriving at the site for coordination.

MEDICAL SERVICES

Emergency care only (by certified trainer). Teams must provide their own tape and assist with taping!

Submit to Gate Person when entering Pass Gate.

KINGCO 4A BASKETBALL PLAY-OFFS FOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

“GATE LIST” FOR **BOYS**

School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Athletic Director\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone#\_\_\_\_\_\_\_\_\_

List below:

Players / Coaches / Mgr Supervisor List (School Adults Only)

1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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12.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PLEASE have supervisors check in with

 Facility mgr.

13.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Additional persons will be charged to your

 School’s ASB

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Submit to GATE PERSON when entering pass gate

KINGCO 4A BASKETBALL PLAY-OFFS FOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

“GATE LIST” FOR **GIRLS**

School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Athletic Director\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone #\_\_\_\_\_\_\_\_\_

List below:

Players / Coaches / Mgr Supervisor List (School Adults Only)

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 Facility mgr.

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 School’s ASB

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19.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(VIDEO)

###### FOR PUBLIC ADDRESS SYSTEM Page 10

(COACH: TURN INTO PA 30 MIN. PRIOR TO START OF HIS/ HER CONTEST)

(PLEASE TYPE OR PRINT CLEARLY)

SCHOOL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **BOYS**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Asst. Coach:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

###### FOR PUBLIC ADDRESS SYSTEM Page 10

(COACH: TURN INTO PA 30 MIN. PRIOR TO START OF HIS/ HER CONTEST)

(PLEASE TYPE OR PRINT CLEARLY)

SCHOOL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **GIRLS**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Asst. Coach: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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